

2022 MECHANICSVILLE ROTARY / RURITAN  
CHRISTMAS PARADE

# New This Year

## **NEW Parade Theme:**

*“Christmas Through a Child’s Eyes”*

## **Application Deadline – November 5, 2022**

All Applications must be Postmarked by **November 5, 2022** and mailed (USPS) to:

Rotary Club of Mechanicsville  
PO Box 992  
Mechanicsville, VA 23111

No e-mailed or faxed Applications will be accepted

## **Staging Times**

Divisions 1, 2, 3, 4 and 5 between 12:00 and 12:30

Division 6, 7, 8 between 12:45 and 1:15

Division 6 stages at Mechanicsville Elementary School

## **Drop Off and Parking**

Parade participants may be dropped off at Hanover Green Drive and Mechanicsville Turnpike (the Post Office side). Only vehicles participating **IN** the parade are allowed on Hanover Green Drive. There will be no parking on Hanover Green Drive.

## **Street Closures**

Hanover Green Drive will be closed to thru traffic at 12 noon.

The Parade Route will be closed to all traffic at 1:30 pm.

If you need further help or answers after viewing the Parade Packet and Forms provided, you may contact David Fuller (804-690-5666) or Bret Atwood , Parade Chairs or e-mail [parade@mechanicsvillerotary.org](mailto:parade@mechanicsvillerotary.org)

**Rules, Regulations and General Information**  
**For the Mechanicsville Rotary / Ruritan Christmas Parade 2022**  
**December 4, 2022 - Starting promptly at 2:00 PM**

**Safety 1<sup>st</sup>**

Safety is our primary concern. Please watch out for each other to make this parade a safe and fun event.

**Medical Forms**

A medical release form is required for each person under 18 years of age. The form is so treatment can be administered without delay and also, the form is for your protection as well. A MEMBER OF YOUR GROUP MUST CARRY THE FORMS WITH THEM SO THEY CAN BE READILY AVAILABLE IN CASE OF AN EMERGENCY.

**Candy or Handouts**

For safety reasons, **NOTHING IS TO BE THROWN**. However, candy or handouts may be **passed** out along the parade route. **Violations of this rule will result in the removal of the unit from the parade and the violating group will not be allowed in next year's parade**

**Unit Number Placements**

The first vehicle or person for your group or organization **MUST** display unit numbers, in order to be seen easily by **judges**. The placement should be in the left side of vehicle windshield or someone in your group on the left side walking.

**Staging**

Staging times: Please be prompt. Arrive at your assigned time.

Divisions **1, 2, 3, 4** and **5** be at your assigned staging area between 12:00 to 12:30 PM

Divisions **6, 7,** and **8** be at your assigned staging area between 12:45 to 1:15 PM

Division **6** at the Mechanicsville Elementary School (MUST BE READY TO BE ESCORTED TO HANOVER GREEN DRIVE AT 1:30 PM).

There will be signs at each staging area, marking where each Division will stage. Please know which division you are assigned to and proceed to your designated staging area. A Parade Marshall will greet you and help you get situated. Also at this time and location, the Parade Marshall (Division Leader) will mark you present and provide you with your **UNIT NUMBER**.

The staging area is only for parade participants. Please drop off the participants as quickly as possible and move your vehicle to the disbanding area. You will not be allowed to park on Hanover Green Drive.

The Parade will step off promptly at 2:00 PM on Sunday, December 4, 2022

**Disbanding**

The parade is officially over at Elm Drive. You are encouraged to use the Mechanicsville Recreation Center to disband. Also if you use anywhere along Elm Drive, you must park off the street as not restrict vehicle or pedestrian flow.

**Parade Safety Marshals and Staff**

Safety marshals and staff will be wearing yellow jackets. Hanover County Deputies will be in uniform.

**Names of Participants riding in vehicles**

All vehicles carrying Beauty Queens or Officials must have signs displaying the persons' **name and title**. **All signs are the responsibility of the unit.**

**Parade Theme**

This year's theme is **"Christmas Through a Child's Eyes"** All units are requested to be decorated to reflect the Parade Theme or a Christmas Theme.

**Alcoholic Beverages**

NO ALCOHOLIC BEVERAGES before, during and after the parade. Anyone disobeying this rule will be removed from the Parade. Further, the entire unit could be removed at the discretion of parade officials.

## **Santa**

**No unit** other than the float designated by the Parade Committee as the “Official Santa Float,” may have any individuals dressed as **Santa, Mrs. Santa or Santa-Like figures or representations thereof**. You will be asked to leave the parade area.

## **Float Riders**

Float riders under the age of 12, must be accompanied by an adult. Each unit is responsible for the safety of all its riders. Provisions must be made to ensure their safety.

## **Walkers & Marchers**

Walkers are to be dressed appropriately reflecting the Christmas Season, The Parade Theme or costumed to comply with the theme of the float or group. Walkers must be attentive when walking in front, behind and beside the floats or vehicles.

## **Drivers**

All drivers must remain with their vehicles or units. It is the **DRIVER’S responsibility** to keep up with the unit in front of you. The parade should have no GAPS in order for the parade to move along smoothly and quickly.

## **Horses, Animals**

Any unit having horses and/or other animals **MUST make arrangements to have droppings “scooped” IMMEDIATELY**. Please, no autos or trucks should be used for picking up droppings. **Droppings may not be dumped at the disband area.**

## **All Units**

Please keep the parade moving at all times. Remember that unless directed by Parade Officials or a Police Officer, there is to be **NO STOPPING** or waiting for hand shaking or passing out candy.

## **Fire/Rescue**

Fire and Rescue units will be playing music only. When they sound their sirens, they will be responding to an active call. At that time, please move your unit to the right to enable the emergency fire/rescue unit out of the parade.

## **Confederate Flags or Emblems**

There will be no displays of Confederate flags or emblems by participants of the parade.

## **Political Advertisement**

**There is no political advertisement or messaging within the parade, either walking or on vehicles.**

## **Music**

All music played during the parade is to be **“Traditional”** Christmas music.

## **Soft Drinks/Water/Food**

**There will be mobile concessions along the parade route.** Feel free to bring your own refreshments.

## **Trash Receptacles**

For your convenience, trash receptacles will be placed along the entire route. Please do not litter.

## **Restroom Facilities**

Check your parade route map for approximate locations of relief stations.

## **Awards**

Awards **WILL NOT** be presented at the parade. **Each winning unit will be contacted by phone to the person submitting the application for that unit.** All winners will be listed in the Mechanicsville Local the following week.

**THE PARADE WILL BE HELD RAIN OR SHINE. THERE IS NO RAIN DATE. If parade is to be cancelled due to Safety reasons such as lightning, snow or ice, the person signing application will be notified by 11:00 AM on parade day. That person will be responsible to notify all parties in their group or organization.**

**These rules and regulations are subject to change without notice**

*List of Categories to Be Judged*

*Mechanicsville Rotary / Ruritan Christmas Parade 2022*

Best In Keeping With the Theme First Place  
“Christmas Through a Child’s Eyes”

Best In Keeping With the Theme Second Place  
“Christmas Through a Child’s Eyes”

Best Equestrian Unit (2 or more units must be entered to qualify for this award)

Best Large Motorized Unit (Commercial) i.e.: Large Flatbed, Tractor Trailer or large group of vehicles.

Best Large Motorized Unit (Non Commercial) i.e.: Large Flatbed, Tractor Trailer or large group of vehicles.

Best Small Motorized Unit (Commercial) i.e.: Vehicle pulling Small Trailer or a couple of vehicles.

Best Small Motorized Unit (Non Commercial) i.e.: Vehicle pulling Small Trailer or a couple of vehicles.

Best Boy Scout Unit (Boy, Cubs etc.)

Best Girl Scout Unit (Girl, Brownies etc.)

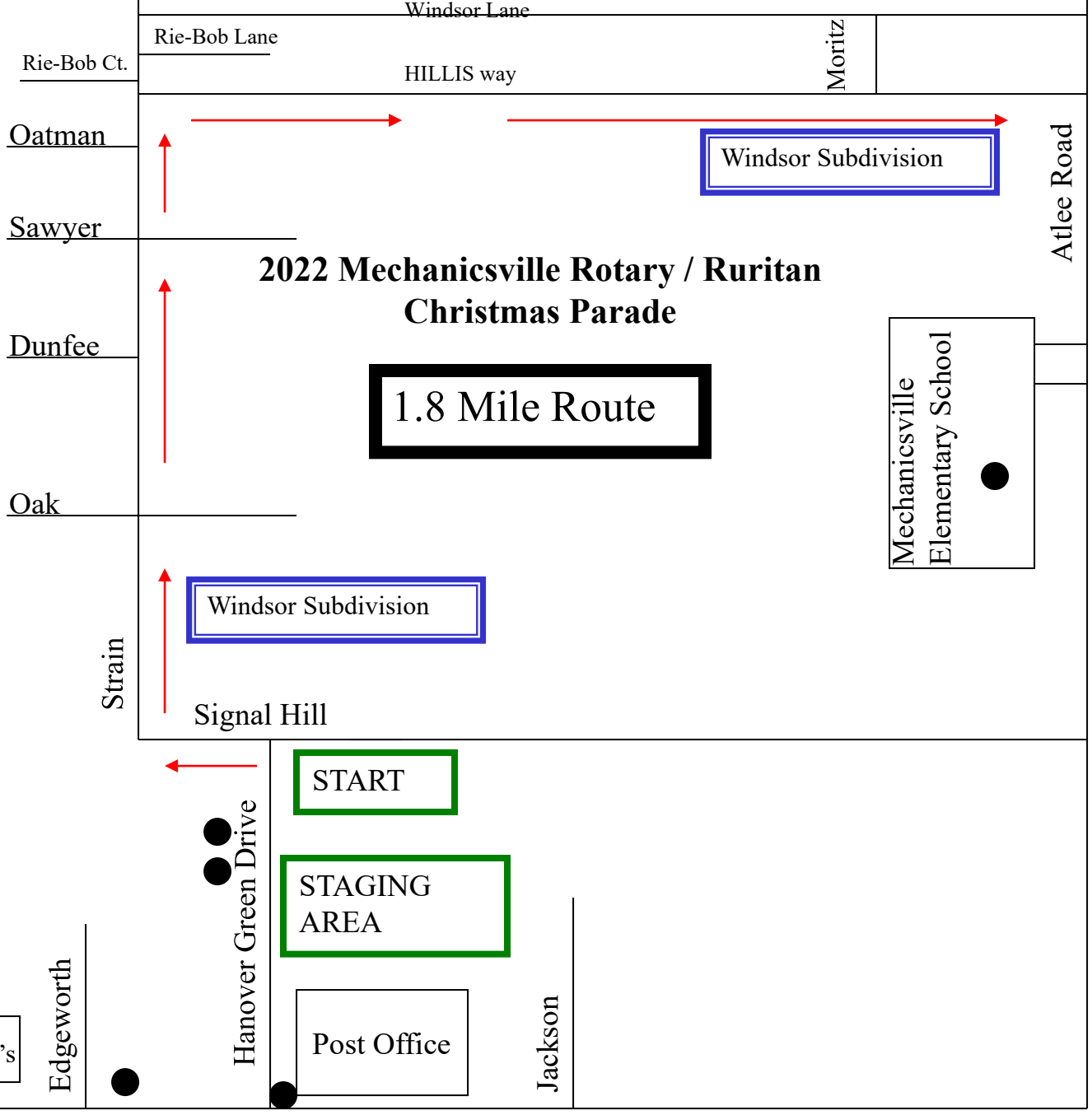
Best Musical Unit (Non Band)

Judges Pick

Relief Stations

MRA

FINISH



7-11

## **STAGING TIMES 2022**

### **Staging**

Divisions **1, 2, 3 4** and **5** be at your assigned staging area between 12:00 to 12:30 PM

Divisions **6, 7** and **8** be at your assigned staging area between 12:45 to 1:15 PM

Division **6** at the Mechanicsville Elementary School (YOU MUST BE READY TO BE ESCORTED TO HANOVER GREEN DRIVE AT 1:30 PM).

There will be signs at each staging area, marking where each Division will stage. Please know which division you are assigned to and proceed to your designated staging area. A Parade Marshall will greet you and help you get situated. Also at this time and location, the Parade Marshall (Division Leader) will provide you with your **UNIT NUMBER**.

The staging area is only for parade participants. Please drop off the participants as quick as possible and move your vehicle to the disbanding area. **You will not be allowed to park on Hanover Green Drive.**

The Parade will step off promptly at 2:00 PM  
on  
Sunday, December 4, 2022

### **Disbanding**

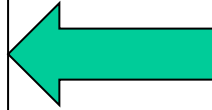
The parade is officially over at Elm Drive. If you use anywhere along Elm Drive, you must park off the street, as not to restrict vehicle or pedestrian flow.

### **AGAIN THIS YEAR**

If your unit is in an automobile club or a unit that does not need to go onto Elm Drive to drop off, you will be allowed to go straight at Elm Drive onto 360 WEST. You will **NOT** be allowed to turn **LEFT** at the light. **Straight ahead only.**

Signal Hill Road

# STAGING AREAS FOR ALL DIVISIONS ***EXCEPT*** DIVISION 6



**NOTE:** These staging areas are approximate locations. They may be adjusted or moved depending on size and number of units that are staged. However, they will be clearly marked with the Division Number.

Division 1

Division 2

Professional Building

7308

Division 3

Division 4

7300

Hanover Green Dr.

Division 5

Division 8

*Dr. Harrill Building*

Division 7

Overflow for Division 7

Post Office

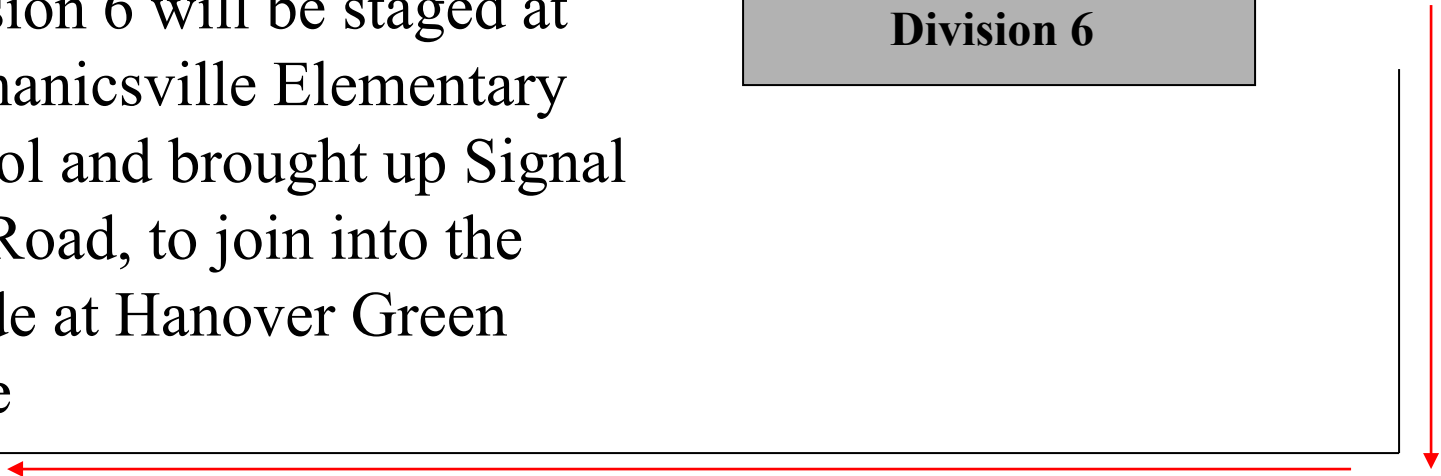
Atlee Road

Mechanicsville Pike

**Mechanicsville Elementary School**

**Division 6**

Division 6 will be staged at Mechanicsville Elementary School and brought up Signal Hill Road, to join into the parade at Hanover Green Drive



**Signal Hill Road**

**Hanover Green Drive**

**Atlee Road**

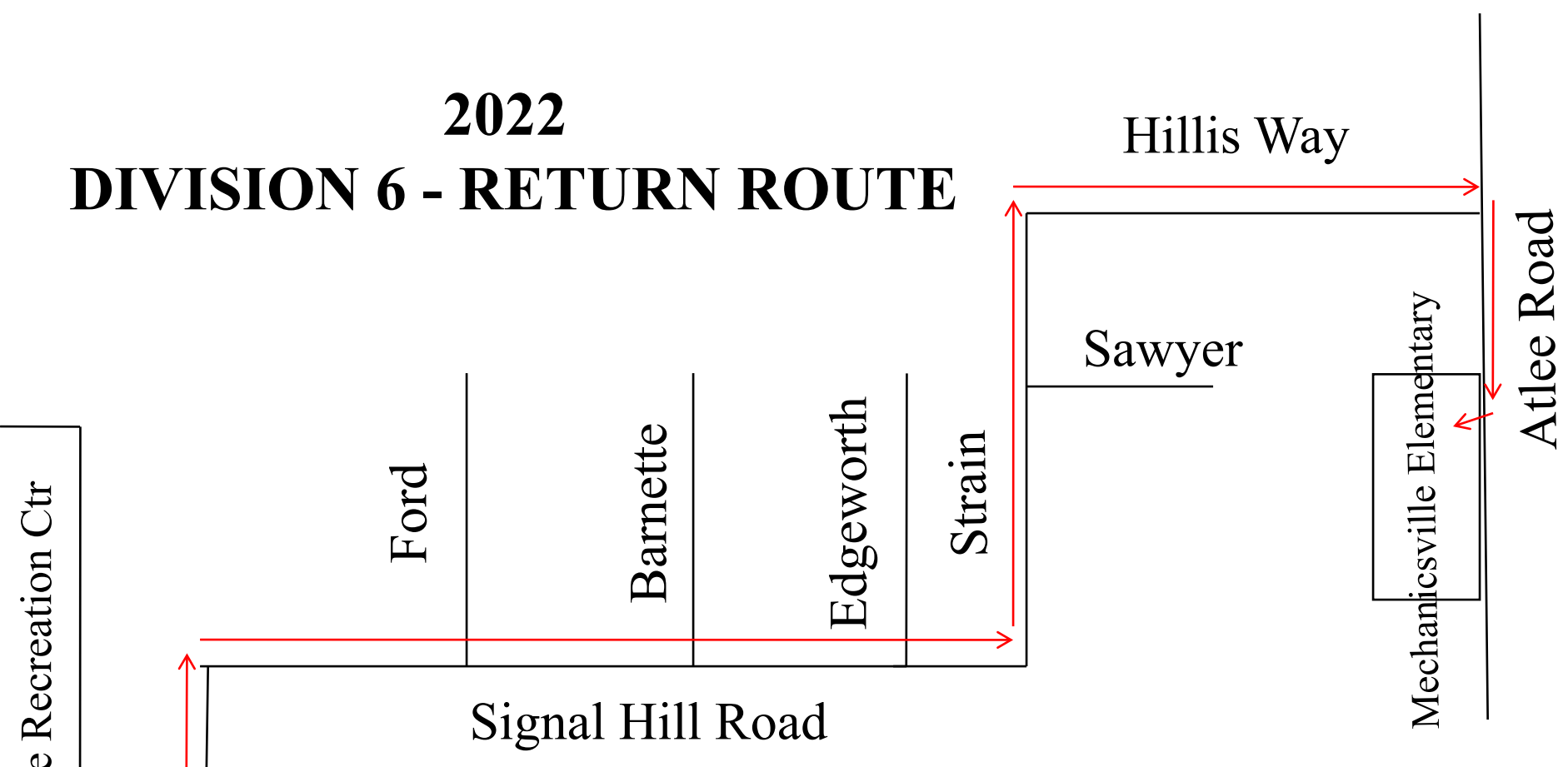
**Post Office**

**Mechanicsville Pike**



2022

# DIVISION 6 - RETURN ROUTE



At the end of the parade route, this entire Division should take this route back to the Mechanicsville Elementary School to prevent any disruption to your return trip. We do know, that all of you do not need to go back to the school, especially the auto clubs. However if you are returning to the school, we do ask that everyone stay together in line. If everyone stays together and follows one another, you should not have any problems. If someone gets out of the line, do not follow them. Continue following this route back to the school.

# MEDICAL RELEASE

Permission Form for Medical Treatment  
Mechanicsville Rotary / Ruritan Christmas Parade

(Please print or type all information and attach a copy of both sides of your insurance card.)

Name \_\_\_\_\_ Birth Date \_\_\_\_\_

SS # \_\_\_\_\_

I, the undersigned, being the parent or legal guardian of the person named above, hereby authorize any necessary medical treatment for this person while participating in the Mechanicsville Rotary / Ruritan Christmas Parade. I guarantee payment of all charges incurred for medical treatment (physician, hospital, X-ray, lab, medications, ambulance, etc.) I give my permission for the above named person to receive first aid treatment have administered over-the-counter medicines as the need arises.

1. Allergies to food, medication, etc. (if none, so state)

\_\_\_\_\_

2. Allergies to insect bites and stings. Please describe minor's reaction and medicine taking (If none, so state)

\_\_\_\_\_

2. Special medical problems (If none, so state)

\_\_\_\_\_

4. Medication taken regularly (If none, so state)

5. Date of last tetanus shot \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Parent's address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Father's work phone \_\_\_\_\_

Mother's work phone \_\_\_\_\_

Name of person if parents cannot be reached \_\_\_\_\_ Phone \_\_\_\_\_

Parent or legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_

Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_